



Current Vacancies Boards, Commissions, Committees appointed by the Board of County Commissioners



The Board of County Commissioners is soliciting applicants for the committees listed below. Residents who are registered voters in Calvert County should apply. Applications may be obtained from the Commissioners' Office, 175 Main Street, Prince Frederick, Maryland, any Calvert County Public Library branch, or online at the Volunteer Boards and Commissioners homepage. If you have questions, please contact the staff liaison listed below or Ashley Staples-Reid at 410-535-1600 or 301-855-1243 ext. 2201 or email: Ashley.Staples-Reid@calvertcountymd.gov

Applications must be submitted by: **October 4, 2022**

If applications are not received, advertisement will be extended.

Adult Guardianship Review Board

Three vacancies due to resignations and term expiration

The purpose of the Board shall be to review and make recommendations to the court regarding the continuation, modification or termination of public guardianship of disabled and/or vulnerable adults.

Meetings are to be determined.

Lorraine R. Joyner, Executive Administrative Assistant

(410) 535-1600 x8803

Lorraine.Joyner@calvertcountymd.gov

Agricultural Reconciliation Committee

Five vacancies due to resignations

The purpose of the Committee shall be to arbitrate/mediate conflict(s) involving agricultural or forestry operation conducted on agricultural lands and to issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with accepted agricultural or forestry management practices. This Committee was created as a result of the Calvert County Right to Farm Ordinance, adopted in 1996.

Meetings are held on an as-need basis.

Ron Marney, Environmental Planner

(410) 535-1600 x2336

Ronald.Marney@calvertcountymd.gov

Animal Matters Hearing Board

One vacancy due to resignation

The purpose of the Board shall be to hear appeals from animal owners of an Animal Control Officer's decision on any and all disputes arising from violations of the local Animal Control Ordinance. This includes dangerous animal appeals, and any disputed citations issued for a violation of the ordinance.

Meetings are held the second Wednesday monthly 6:30 p.m. at Public Safety, 315 Stafford Road, Prince Frederick, Maryland.

Frances E. Rose, Executive Administrative Aide

(410) 535-1600 x8002

Francie.Rose@calvertcountymd.gov

Architectural Review Committee, Huntingtown Town Center

One vacancy due to resignation

The purpose of the Committee is to make recommendations to the Calvert County Planning Commission regarding approval of exterior design features of buildings, structures, and signs within the Mixed Use and Neighborhood Districts on the basis of appearance standards and criteria; promote awareness of good designs within the community; advise the county on matters relating to the design of public amenities within the Town Center (TC) and other matters relating to appearance within the TC; and review updates to the master plan and makes recommendations.

Meetings are virtually held the second Thursday monthly 7:30 p.m.

Kathleen Lockwood, Planner I

(410) 535-1600 x2335

Kathleen.Lockwood@calvertcountymd.gov

Architectural Review Committee, Lusby Town Center

Two vacancies due resignation and term expiration

The purpose of this Committee is to make recommendations to the Calvert County Planning Commission regarding: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new accessory/ancillary buildings/structures; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed private or public roads; signs; and fences visible from existing or proposed private or public roads.

Meetings are virutally held the third Friday monthly 3:00 p.m.

Jessicca Gaetano, Planner II

(410) 535-1600 x2338

Jessicca.Gaetano@calvertcountymd.gov

Architectural Review Committee, Owings Town Center

Two vacancies due to resignations

The purpose of this Committee is to make recommendations to the Calvert County Planning Commission regarding: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new accessory/ancillary buildings/structures; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed private or public roads; signs; and fences visible from existing or proposed private or public roads.

Meeting are virutally held the third Wednesday monthly 3:30 p.m.

Kathleen Lockwood, Planner I

(410) 535-1600 x2335

Kathleen.Lockwood@calvertcountymd.gov

Architectural Review Committee, Prince Frederick Town Center

Two vacancies due to resignation and term expiration

The purpose of the Committee is to: make recommendations to the Calvert County Planning Commission regarding approval of exterior design features of buildings, structures, and signs within the Mixed Use and Neighborhood Districts on the basis of appearance standards and criteria; promote awareness of good designs within the community; advise the county on matters relating to the design of public amenities within the Town Center (TC) and other matters relating to appearance within the TC; and review updates to the master plan and make recommendations.

Meetings are virutally held the second Monday monthly 7 p.m.

Jessicca Gaetano, Planner II

(410) 535-1600 x2338

Jessicca.Gaetano@calvertcountymd.gov

Architectural Review Committee, Solomons Town Center

One vacancy due to resignation

The purpose of this committee is to make recommendations to the Calvert County Planning Commission on: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed public roads; signs; and fences visible from existing or proposed public roads.

Meetings are virutally held the first Monday monthly 10:00 a.m.

Jessicca Gaetano, Planner II

(410) 535-1600 x2338

Jessicca.Gaetano@calvertcountymd.gov

Architectural Review Committee, St. Leonard Town Center

Four vacancies due to resignations

The purpose of this committee is to make recommendations to the Calvert County Planning Commission on: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed public roads; signs; and fences visible from existing or proposed public roads.

Meetings are virutally held the first Wednesday monthly 9:30 a.m.

Kathleen Lockwood, Planner I

(410) 535-1600 x2335

Kathleen.Lockwood@calvertcountymd.gov

Board of Appeals

Three vacancies due to resignation and term expirations

The purpose of the Board shall be to hear and decide appeals when it is alleged that there is an error in: any order, requirement, decision, or determination made by an administrative officer or unit in the administration and enforcement of the Calvert County Zoning Ordinance; variances from the Maryland Critical Area requirements; and variances from the terms of the Calvert County Zoning Ordinance, including those addressing non-conforming uses and special exceptions to the terms of the Calvert County Zoning Ordinance.

Meetings are held the first Thursday monthly 9 a.m. at Commissioners Hearing Room, 175 Main Street, Second Floor, Prince Frederick, Maryland.

Maureen Frederick, Board of Appeals Coordinator

(410) 535-1600 x8552

Maureen.Frederick@calvertcountymd.gov

Building Board of Calvert County

One vacancy due to term expiration

The purpose of the Board shall be to review and recommend changes, additions, or deletions to the Building Code, rules and regulations, setting of fees, and such other requirements they deem necessary for public safety, health, and general welfare. The Board shall also approve building contractors' license applications and reviews contractors' problems.

Meetings are held the first Wednesday monthly 8:00 a.m. at Inspections and Permits Conference Room, County Services Plaza, 150 Main Street, Suite 201, Prince Frederick, Maryland.

Susan O'Gorman, Permit Supervisor

(410) 535-1600 x2639

Susan.OGorman@calvertcountymd.gov

Calvert County Commission for Women

Four vacancies due to resignations

The purpose of this Board shall be to develop opportunities for women, to eliminate barriers that prevent women from realizing their full potential, and to give recognition to the contributions of women in Calvert County.

Meetings are held the third Thursday monthly (no meeting in December) 7 p.m. at Harriet E. Brown Community Center, 901 Dares Beach Road, Prince Frederick, Maryland.

Lorraine R. Joyner, Executive Administrative Assistant

(410) 535-1600 x8803

Lorraine.Joyner@calvertcountymd.gov

Calvert County Ethics Commission

One vacancy due to term expiration

The purpose of this Committee shall be to implement Calvert County Ethics Code through had visory opinions, resolution of complaints, and devises, receives, and maintains ethics reporting forms.

Meetings are virtually held the third Tuesday monthly 4:30 p.m.

Ashley N. Staples-Reid, Special Projects Program Manager

(410) 535-1600 x2201

Ashley.Staples-Reid@calvertcountymd.gov

Commission on Aging

Three vacancies due to resignation

The purpose of this Commission is to be advocates for senior citizens' well-being and represent them on the local and state level to foster programs, housing, and related activities.

Meets the third Thursday monthly 9 a.m. at Calvert Pines Senior Center, Prince Frederick, Maryland.

Lorraine R. Joyner, Executive Administrative Assistant

(410) 535-1600 x8803

Lorraine.Joyner@calvertcountymd.gov

Economic Development Advisory Commission

two vacancies due to resignation and term expiration

The purpose of the Commission is to act in an advisory capacity to promote, encourage and improve the county's general economic well-being by (1) assisting in implementation of the county's 5-year strategic plan, (2) providing feedback to the BOCC on policies affecting economic development, and by (3) serving as an ambassador in recruiting businesses and promoting Calvert County to business prospects.

Meetings are held the second Wednesday quarterly (Feb, April, June, and Septemeber) 9 a.m.

Savannah Manning, Customer Service Attendent II

(410) 535-1600 x2412

Savannah.Manning@calvertcountymd.gov

Economic Development Authority

Two vacancies due to resignation and term expiration

The purpose of this Authority is to: undertake and support economic development activities Countywide; oversee management and land sale at the Calvert County Industrial Park and the Patuxent Business Park; and to acquire, construct, develop, improve, operate, and manage economic properties in the County.

Meetings are held the second Monday monthly 8:30 a.m.

Grace Fadely, Business Programs Assistant

(410) 535-1600

Grace.Fadely@calvertcountymd.gov

Emergency Medical Services Advisory Council

Two vacancies due to resignation and term expiration

The purpose of this Council is to: coordinate professional responsibilities and interests in emergency medical services affecting the citizens of Calvert County; serve as the principle advisory body to governmental and non-governmental agencies within Calvert County on emergency medical services; develop goals and facilitate broad, county-wide comprehensive emergency medical service plans and priorities; stimulate action, coordination, and otherwise ensure effective use of existing and future emergency medical facilities, services and manpower within the framework of the overall comprehensive health planning effort for Calvert County; and represent the interests of Calvert County in Regional, State, Interstate, and Federal emergency medical services planning and programs.

Meetings are held the third Wednesday monthly 7:30 p.m. at Calvert Advanced Life Support, 60 Industry Lane, Prince Frederick, Maryland.

Heather P. Howes, EMS Specialist

(410) 535-1600 x8610

Heather.Howes@calvertcountymd.gov

Employees' Retirement Plan Board of Trustees

Two vacancies due to resignations (citizens)

The County has adopted the Calvert County Employees' Retirement Plan effective July 1, 1996 for the benefit of its eligible employees; and the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust.

Meetings are held the first Friday quarterly (February, May, August, and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.

Lauren Kreamer, Benefits Specialist

(410) 535-1600 x2664

Lauren.Kreamer@calvertcountymd.gov

Employees' Retirement Savings Plan Board of Trustees

Two vacancies due to resignation and term expiration

The County has adopted new Calvert County Employees' Retirement Savings Plan effective January 1, 1999, for the benefit of its eligible employees; the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust. The Board of Trustees oversees the proper administration of the Plan.

Meetings are held the first Friday quarterly (February, May, August, and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.

Lauren Kreamer, Benefits Specialist

(410) 535-1600 x2664

Lauren.Kreamer@calvertcountymd.gov

Environmental Commission

Four vacancies due to resignations and term expiration

The EC consists of 11 members who serve three-year terms. Following the initial three-year term, voting members may be appointed to two additional full terms. Voting members must be Calvert County residents and have interest in one or many facets of the county's natural and man-made environments. The commission also considers and advises on topics including, but not limited to: climate change, sea-level rise, aquifers supplying drinking water, traffic congestion, stormwater and wastewater management, sustainable practices, energy and water conservation.

Members can expect to spend approximately five to eight hours per month on commission-related duties for meetings, events and communications.

Meetings are held the last Monday monthly 6:00 p.m. at Calvert Library Prince Frederick Branch 850 Costley Road, Prince Frederick, MD 20678

Amalia Pleake-Tamm, Planner III

(410) 535-1600 x2501

Amalia.Pleake-Tamm@calvertcountymd.gov

Gambling Permit Review Committee

Three vacancies due to resignation

The purpose of this Committee is to make recommendations to the Board of County Commissioners regarding approval of permits allowing certain forms of gaming and promulgate regulations, pertaining to gambling activities.

Meetings are held the second Friday quarterly (March, June, September, and December) 8:30a.m. at Dream Weaver Café & Catering, 114 Solomons Island Rd N, Prince Frederick, Maryland. For more information, call 410-535-1600 ext. 2214.

Ashley N. Staples-Reid, Special Projects Program Manager (410) 535-1600 x2201 Ashley.Staples-Reid@calvertcountymd.gov

Heritage Committee

Three vacancies due to resignations and term expirations

The purpose of this committee is to advise the Board of County Commissioners by identifying ways to increase public awareness of Calvert County's rich historical and cultural heritage and promotes the diversity of the historical and cultural resources of Calvert County.

Meetings are held the third Thursday bimonthly 7 p.m. at Linden, Calvert County Historical Society Headquarters, 70 Church Street, Prince Frederick, Maryland.

Christopher Sperling, Planner III (410) 535-1600 x2504 Christopher.Sperling@calvertcountymd.gov

Historic District Commission

One vacancy due to term expiration

The purpose of this Commission is to: serve as a citizen review board on historic districting decisions; promote public education about local history and heritage resources; make recommendations concerning the historic districting of properties, amendments to ordinances and other decisions concerning historic preservation in the County; and approve work permits.

Meetings are held the second Wednesday monthly 3:30 p.m. at Courthouse Square, 205 Main Street, Prince Frederick, Maryland.

Felicia R. Harrod, Administrative Aide (410) 535-1600 x2337 Faclicia.Harrod@calvertcountymd.gov

Housing Authority of Calvert County

One vacancy due to resignation

The purpose of the Board shall be to set policies governing the Housing Authority of Calvert County (HACC) operation and charts the direction of current/future programs to help alleviate shortages of safe/affordable dwelling accommodations.

Meetings are held the fourth Wednesday monthly 9:00 a.m. at Housing Authority of Calvert County, 480 Main Street, Prince Frederick, Maryland.

Lorraine R. Joyner, Executive Administrative Assistant (410) 535-1600 x8803 Lorraine.Joyner@calvertcountymd.gov

Other Post-Employment Benefits Trust Fund Board of Trustees

Eight vacancies due to resignations, three (3) citizens three (3) employees two (2) BOE reps

The purpose of this Board is to keep accurate and detailed accounts of all investments, receipts and payments and other Trust transactions, showing the complete record of the Trust's operation.

Meetings are held the first Friday quarterly (February, May, August and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.

Lauren Kreamer, Benefits Specialist (410) 535-1600 x2664 Lauren.Kreamer@calvertcountymd.gov

Parks and Recreation Advisory Board

One vacancy due to resignations

The purpose of this Board is to aid and advise the Division of Parks and Recreation and the Board of County Commissioners in the provision of recreational facilities and programs and the establishment of policy for the operation of the same.

Meetings are held the second Wednesday monthly 5:30 p.m. at Edward T. Hall Aquatic Center, Prince Frederick, Maryland. For more information, call 410-535-1600 ext. 2234.

Nola Formy-Duval, Executive Administrative Assistant (410) 535-1600 x2234 Nola.Formy-Duval@calvertcountymd.gov

Sheriff's Office Pension Plan Board of Trustees

Four vacancies due to resignations and term expiration

The County adopted the Calvert County Sheriff's Department Pension Plan effective July 1, 1989, for the benefit of its eligible employees; and the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust. Name changed to Sheriff's Office Pension Plan Board of Trustees on Dec. 12, 2017.

Meetings are held the first Friday quarterly (February, May, August and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.

Lauren Kreamer, Benefits Specialist

(410) 535-1600 x2664

Lauren.Kreamer@calvertcountymd.gov

Social Services Advisory Board

Four vacancies due to resignations

The purpose of this Board is to: work closely with the Department of Social Services Director on local application of state policies/procedures and issues relative to the program; advise local Director on local issues or programs related to the provision of social services; and provide recommendations for serving county residents more effectively.

Meetings are held the third Wednesday monthly 4 p.m. at Department of Social Services, 200 Duke Street, Prince Frederick, Maryland.

Lorraine R. Joyner, Executive Administrative Assistant

(410) 535-1600 x8803

Lorraine.Joyner@calvertcountymd.gov
