



**EMPLOYEE RECOGNITION COMMITTEE
INTEROFFICE MEMORANDUM**

TO: Board of County Commissioners
VIA: Terry Shannon, County Administrator *TS*
FROM: Peter Carlson, Chair, Employee Recognition Committee *PC*
DATE: August 1, 2017
SUBJECT: Annual Committee Report - FY 17

Background:

The Employee Recognition Committee (ERC) was created on January 1, 1982, in accordance with a motion recorded in the minutes of the November 3, 1981, BOCC meeting. We are charged with providing an annual report of activities.

Annual Report Fiscal Year:

Budget: \$20,700

Actual: \$20,700.78

Purpose:

The ERC was formed to publicly recognize County employees with monetary rewards for outstanding performance, to organize and conduct an annual service awards program acknowledging milestones in years of service for County employees, provide social and morale boosting opportunities, to acknowledge through appropriate means significant life events (marriage, births, employee illness, or death in immediate family) and to award annual scholarships to qualifying high school seniors.

Past Accomplishments/Current Projects:

The ERC will continue to coordinate programs and activities that serve to boost morale and have proven to be successful:

- Birthday Program
- Corn Hole Tournament (in its 2nd year)
- County-branded apparel/outerwear
- Court House Lobby Christmas Tree/Raffle
- Employee of the Month/Year & Team Excellence
- Fall Feast
- Flowers/Cards/Memorial Donations
- Hey, Someone Noticed (Peer-to-Peer Recognition)
- Holiday Decorating Contests
- It's Your Day Program (in its 2nd year)
- Scholarship Contest
- Service Awards
- Social Events (Tennison Cruise, Blue Crabs Games)
- Summer/Holiday Luncheons (with door prizes)

Future Goals and Closing:

The ERC will make every effort to build morale and identify future programs and activities. Just a few of the ideas being explored are: an employee wellness fair or health-related programs and incentives, discounted tickets to recreation & parks programs, a hospitality tent for county employees at a non-profit sponsored concert. We are concerned about an ever increasing workload on our volunteers and plan to offset this by partnering with other county departments and divisions (CAASA, Economic Development, law enforcement) to enhance future programming. We deeply appreciate your proclamation and public recognition of the 35th anniversary of the ERC. On behalf of the entire committee, thank you for your continued support.