

RESOLUTION NO. 15-16

**PERTAINING TO THE REPEAL AND REENACTMENT OF RESOLUTION No. 30-13  
REGARDING THE CREATION OF THE CALVERT COUNTY COMMISSION ON  
AGING.**

**WHEREAS**, the Board of County Commissioners of Calvert County, Maryland has general authority to appoint officers, employees, and agents to carry out its purpose; and,

**WHEREAS**, the Board of County Commissioners of Calvert County, Maryland deems it advantageous to appoint a committee to make recommendations to the Board of County Commissioners on any and all matters pertaining to the development of opportunities and services to the senior citizens and individuals with disabilities aged eighteen and older in Calvert County; and,

**WHEREAS**, by voice resolution on July 28, 1964 and by Resolution No. 30-13 adopted June 25, 2013, the Board of County Commissioners of Calvert County, Maryland authorized the existence and defined the mission of the Calvert County Commission on Aging; and,

**WHEREAS**, the Calvert County Commission on Aging has been in constant and continuous service to the senior citizens and the disabled population aged eighteen (18) years and older; and,

**WHEREAS**, it is the desire of the Board of County Commissioners of Calvert County, Maryland that members of the Calvert County Commission on Aging shall be residents of or have professional residency in Calvert County and have an interest in the needs of the senior citizens and individuals with disabilities aged eighteen and older in the Calvert community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Calvert County, Maryland, that there exists a Calvert County Commission on Aging; and,

**BE IT FURTHER RESOLVED**, that the Calvert County Commission on Aging shall act as an advisory board to the Board of County Commissioners of Calvert County, Maryland and make recommendations to the Board of County Commissioners of Calvert County, Maryland on any and all matters pertaining to the development of opportunities and services to the senior citizens in Calvert County and the disabled population aged eighteen years and older; and,

**BE IT FURTHER RESOLVED**, that the Calvert County Commission on Aging shall consist of not more than sixteen (16) regular members, each serving at the discretion of the Board of County Commissioners for a term of four (4) years, who shall have voting privileges and shall all be residents of or have professional residency in Calvert County. Members shall have an interest in the needs of seniors and individuals with disabilities in the community. The current members of the Calvert County Commission on Aging shall be deemed members of the Calvert County Commission on Aging and shall be permitted to serve the remainder of their terms. An Honorary Member shall be any former regular member; and,

**BE IT FURTHER RESOLVED**, that to maintain a balanced representation of members, the Calvert County Commission on Aging shall include at least one member of each of the following groups: a local elected official; a member of the Clergy; a member of a non-profit organization dedicated to the interests of seniors and/or individuals with disabilities; a member who represents health services for seniors and/or individuals with disabilities in the County and a member who represents the disabilities community. Selection of the remaining membership shall be a balanced representation from each district of Calvert County or have professional residency and have an interest in the needs of seniors and individuals with disabilities in the community; and,

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners of Calvert County, Maryland, that Resolution No. 30-13 **BE** and hereby **IS**, repealed and reenacted upon the execution of this Resolution; and,

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Resolution is found to be unconstitutional, illegal, null or void, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of this Resolution shall be enforceable and valid; and,

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners of Calvert County, Maryland, that the foregoing recitals are adopted as if fully rewritten herein; and,

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners of Calvert County, Maryland, that this Resolution shall be effective upon recordation.

**DONE**, this 24<sup>th</sup> day of May, 2016, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 5  
Nay: 0  
Absent/Abstain: 0

ATTEST:

Maureen L. Frederick  
Maureen L. Frederick, Clerk

BOARD OF COUNTY COMMISSIONERS  
OF CALVERT COUNTY, MARYLAND


Received for Record May 25, 2016 at 10:00 o'clock A. Same day recorded in Liber KPS No. 49 Folio 324 COUNTY COMMISSIONERS ORDINANCES AND RESOLUTION.  
Evan K. Slaughenhaupt, Jr.  
Evan K. Slaughenhaupt, Jr., President  
Tom Hejl  
Tom Hejl, Vice President

Garry P. Smith

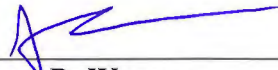


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Resolution No. 15-16  
Re: Calvert Commission on Aging  
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Mike Hart

  
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Pat Nutter

  
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Steven R. Weems

Approved for form and legal sufficiency  
on 5/5/10 by:

  
\_\_\_\_\_  
Pamela R. Lucas, Associate County Attorney

CALVERT COUNTY COMMISSION ON AGING

BYLAWS

February 2016

ARTICLE I. NAME

The name shall be the Calvert County Commission on Aging, hereinafter referred to as the Commission.

ARTICLE II. PURPOSE

The purposes of the Commission shall be to:

- A. Serve as advocate of and for seniors and individuals with disabilities;
- B. Provide information, guidance, advice, and recommendations to the Board of County Commissioners on matters pertaining to, or of concern to seniors and individuals with disabilities;
- C. Keep informed as to developments, programs, available funds, etc., at local, state, and national levels in regard to matters of concern to the needs of seniors and individuals with disabilities in the community;
- D. Plan, initiate and implement projects and/or activities for the benefit of seniors and individuals with disabilities in keeping with the applicable budget;
- E. Serve as advisory council to Area Agency on Aging / Aging and Disability Resource Center (Calvert County Office on Aging) in carrying out the intent and objectives of the Older Americans Act as amended, including providing for minority representation.

ARTICLE III. MEMBERSHIP

Section 1. Membership Enumerated.

Membership shall consist of two classes. Regular Members, hereinafter referred to as member(s), shall not number more than sixteen (16) people who shall have voting privileges and shall all be residents of **or have professional residency in Calvert County. Members shall have interest in the needs of seniors and individuals with disabilities in the community.** An Honorary Member shall be any former regular member.

Section 2. Term of Membership.

The term of membership for Regular Members shall be four (4) years, beginning on May 1 of the year that the member is appointed and ending April 30 of the fourth year following.

Regular Membership shall be limited to two consecutive terms of four (4) years each; thereafter, a member may be reappointed after one year's absence from the Commission. The term of membership for Honorary Members shall be for life.

### Section 3. Selection of Members.

Members shall be appointed by and shall serve at the pleasure of the Board of County Commissioners. To maintain a balanced representation of members on this Commission, the Commission shall include at least one member of each of the following groups:

- 1-member who is a local elected official
- 1-member of the Clergy
- 1-member of a non-profit organization dedicated to the interests of seniors and/or individuals with disabilities
- 1-member who represents Health Services for seniors and/or individuals with disabilities in the County.
- 1-member who represents the disabilities community

Selection of the remaining membership shall be a balanced representation from each district of the county **or have professional residency. Members shall have interest in the needs of seniors and individuals with disabilities in the community.** No applicant shall be discriminated against because of age, race, color, religion, disability, national origin, sex or marital status.

### Section 4. Rights of Members.

Regular Members shall be allowed to attend all Regular and Special Meetings and shall have the power to vote at those meetings. Honorary Members shall be allowed to attend any Regular or Special Meeting but shall not be allowed to vote.

### Section 5. Filling of Vacancies.

The chairman shall have the authority to declare that a vacancy exists. In the event of a vacancy during any term, the unexpired term shall be filled by the Board of County Commissioners.

## ARTICLE IV. ATTENDANCE

Any regular member who shall fail to attend at least two-thirds of the regularly scheduled meetings in the twelve (12) month period from May through April shall be considered to have resigned. The Chairman shall have the authority to declare any absence recorded on the rolls as justified, in which event, the member absent shall be counted as present at that meeting for purposes of this article only. The Chairman shall have the authority to declare that a vacancy exists for resignation by non-attendance.

## ARTICLE V. OFFICERS

The Commission shall have a Chairman, Vice Chairman, and Secretary. Each officer shall be elected by the members at the May meeting or as a vacancy occurs. The term of each office is twelve (12) months. No officer may serve more than two (2) consecutive terms in the same office.

## ARTICLE VI. EXECUTIVE COMMITTEE

### Section 1. Executive Committee Membership.

The executive committee shall be comprised of the three (3) elected officers. A quorum for an Executive Committee meeting shall consist of all of the members of the Executive Committee. The Executive Committee may communicate via telephone conference or email if it becomes necessary due to the inability of one or more of the Executive Committee members to be present at a called committee meeting.

### Section 2. Powers.

The Executive Committee shall have any power that is specifically delegated to it by a vote of two-thirds of all members of the Commission.

## ARTICLE VII. MEETINGS

### Section 1. Regular Meetings.

Regular meetings of the members of the Commission shall be held monthly and shall be open to the public. The date, time and place of each meeting shall be recommended by the Chairman and approved by the membership.

### Section 2. Special Meetings.

Special Meetings may be called by the Chairman or upon the request of three (3) or more members. The date, time, and place of each special meeting shall be set by the Chairman and notice of the Special Meeting shall be sent to all members.

### Section 3. Conduct of Meetings.

No Regular or Special meeting shall be held unless there is at least one-half of the regular membership present at that meeting. Meetings shall be conducted in accord with Robert's Rules of Order (revised) except as provided for in the Bylaws.



ARTICLE VIII. AMENDMENT OF BYLAWS

These bylaws may be amended by a majority vote at any regular meetings. There shall be prior written notice given to each regular member describing the proposed change at least two weeks prior to the meeting at which the amendment is to be voted upon.