



# CALVERT COUNTY ETHICS COMMISSION

P.O. Box 1104 Prince Frederick, Maryland 20678

## MEETING NOTICE

The Calvert County Ethics Commission (CCEC) conducted an open meeting on **Tuesday, March 21, 2023**, at **4:30pm**, via Zoom.

## Open Minutes

### Roll Call

Present: Brian Fairweather, Chairperson  
Thomas McClarren, Vice-Chairperson  
Timothy Cox, Secretary  
Mel Powell, Member – absent until 4:38pm

Staff: Ashley Staples-Reid, Special Projects Program Manager, Office of the County Administrator

### General Business & Administrative Matters

1. Call to order – determine quorum
  - i. Determined quorum. Meeting was called to order at 4:36pm
2. Approve open agenda for March 21, 2023
  - i. Thomas McClarren motioned to approve the agenda as presented. Motion seconded by Timothy Cox. Motion passed 3-0-1 (M. Powell absent for vote).
3. Review and approve open minutes from February 21, 2023 meeting.
  - i. Brian Fairweather motioned to approve February meeting minutes as presented. Motion seconded by Thomas McClarren. Motion passed unanimously.

### New Business

1. Request to Delete Positions from Financial Disclosure List – Ethics Commission Concurrence Review
  - i. County Attorney
    - a. Reconsideration/Additional justification needed for senior paralegal position. Timothy Cox to draft response to county attorney John Norris. All other requests from agency are approved by consensus.
  - ii. Finance & Budget
    - a. Reconsideration/Additional justification needed for Budget Analyst and Accountant II positions. Brian Fairweather to draft response to director Sharon Strand. All other requests from agency are approved by consensus.
  - iii. Calvert Marine Museum (CMM)
    - a. Need clarification from Human Resources that CMM Society employees are not Calvert County Government employees. If yes, then all requests are approved by consensus. Ashley Staples-Reid will reach out to Human Resources to confirm.
  - iv. All other forms approved by consensus

### Old/Unfinished Business

1. Stipend discussion.
  - i. Consensus to expand request to Maryland Association of Counties (MACo) to cover data on all boards that receive stipends.

### Public Comment

N/A

**Recess, subject to Motion of Privilege for Closed Meeting:**

*Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

1. **3-305(b)(1)(i)** – to discuss the employment of employees over whom the commission has jurisdiction
2. **3-305(b)(1)(ii)** – to discuss personnel matters that affect one or more specific individuals.

**Motion to recess to Executive Session:**

Brian Fairweather motioned, Thomas McClarren seconded. Motion passed 3-0-1 (M. Powell absent).

**Commission ended open session and entered closed session at 5:09pm**

**Minutes to be adopted at next meeting**

Transcribed by: Ashley Staples-Reid, Special Projects Program Manager, County Administrator