



ANIMAL SHELTER ADVISORY BOARD

Prince Frederick, Maryland

MEETING NOTICE

The Animal Shelter Advisory Board (ASAB) conducted an open meeting on Wednesday, April 6, 2022, at 5:00 p.m. via video conference with Zoom.

Members:	Elizabeth Ashley, Vice-Chair	Present	Michelle Salta	Present
	Susan Deegan	Absent	Dawn Shonkwiler, Chair	Present
	Crystal Dowd	Present	Anna Vermillion	Present
			Katie Ward	Present

Staff: Francie Rose, Executive Administrative Aide, Department of Public Safety

OPEN MINUTES

General Business & Administrative Matters

1. Meeting was called to order at 5:07 p.m.
2. Quorum was determined.
3. Open minutes from March 2, 2022 were reviewed. A motion was made by Crystal Dowd to approve the minutes, seconded by Elizabeth Ashley, and carried unanimously by all members in attendance without further discussion.
4. Open agenda was reviewed. A motion was made by Dawn Shonkwiler to approve the agenda, seconded by Crystal Dowd, and carried unanimously by all members in attendance without further discussion.

Old Business

- Annual Report – The annual report was reviewed by all present at the meeting. Elizabeth Ashley made a motion to accept the annual report amending it to include Michelle Salta’s recommendation to include all ASAB member’s names. Crystal Dowd seconded the motion, and it was approved without further discussion.
- Five Year Strategic Plan – Crystal advised that due to workload, specifically search warrants, that no progress was able to be made this month on the strategic plan. Updates will resume at the next meeting.

New Business

- Discussion of Future Meeting Types – Virtual or In-Person – Discussion occurred to cancel the May meeting, meet in-person in June, and then each quarter thereafter to have the first two meetings virtual, and the third meeting in-person. In-person meetings would still have the virtual option. A motion was made by Elizabeth Ashley, seconded by Michelle Salta, and was approved unanimously by all members in attendance without further discussion.

- Rabies Clinic Information – Volunteer Opportunities – Dawn Shonkwiler advised that she attended the first clinic and was impressed with the way that it was handled. She indicated that she would be volunteering at the next rabies clinic at the shelter on April 20, 2022. Elizabeth Ashley advised that she would be able to volunteer at that same clinic as well.

Public Comment

- Crystal Dowd talked about the recently closed dogfighting case. The accused was found guilty and sentenced to 42 years in prison, suspended except for 3.5 years active incarceration. He is not allowed to own animals for five years, will be on supervised probation for five years after incarceration, and was ordered to pay over \$80,000.00 in restitution. The day after the sentencing, 13 dogs associated with that property at another location were taken in by Animal Control.
- Crystal Dowd advised that all shelter and animal control staff was a part of safe animal handling training today. Katie Ward asked about Fear Free training, and Crystal advised that all animal care staff has participated in that training. Elizabeth Ashley asked for specifics as to who we worked with in Washington DC on the dogfighting cases, and who we used for training. Crystal advised that the dog fighting expert was Chris Schindler, who was the dog fighting director for the Humane Society of the United States. She further advised that AACIS – American Animal Cruelty Investigation School was onsite today for the safe animal handling training.
- Crystal provided an update on the vet area. We have completed our applications for facility licensing, and we may be able to do surgeries at the shelter by June.
- Crystal advised that she got to meet the shelter director for St. Mary’s County. She has met with them and provided as much information as she possibly can to help them succeed.
- Dawn Shonkwiler wanted to update on the paralyzed dog that was sent to Pets with Disabilities. He was fitted with a cart and is completely mobile and seems very happy!
- Katie Ward and Anna Vermillion, the newest board members, were introduced to the ASAB. Each person said a little about themselves, followed by Katie and Anna doing the same.

Announcements

The ASAB will hold regular meetings on a monthly basis on the first Wednesday of every month; this regular schedule is duly advertised. Information and agendas for all meetings forward may be found on the ASAB webpage: <http://www.co.cal.md.us/index.aspx?nid=2089>.

Adjournment

A motion was made by Dawn Shonkwiler and seconded by Michelle Salta at 5:36 p.m. to adjourn the meeting. The Board voted unanimously in favor of the motion without further discussion.

Adopted on the 1st day of June 2022 – minutes transcribed by Francie Rose.

Signed Dawn Shonkwiler

Date 6/1/2022

Signed [Signature]

Date 6/3/22