



# CALVERT COUNTY ETHICS COMMISSION

P.O. Box 1104 Prince Frederick, Maryland 20678

## MEETING NOTICE

The Calvert County Ethics Commission (CCEC) conducted an open meeting on **Tuesday, February 21, 2023**, at **4:30pm**, via Zoom.

## Open Minutes

### Roll Call

Present: Brian Fairweather, Chairperson  
Thomas McClarren, Vice-Chairperson  
Timothy Cox, Secretary  
Mel Powell, Member – absent until 4:39pm

Staff: Ashley Staples-Reid, Special Projects Program Manager, Office of the County Administrator

### General Business & Administrative Matters

1. Call to order – determine quorum
  - i. Determined quorum. Meeting was called to order at 4:36pm
2. Approve open agenda for February 21, 2023
  - i. Brian Fairweather motioned to approve the agenda as presented. Motion seconded by Thomas McClarren. Motion passed 3-0-1 (M. Powell absent for vote).
3. Review and approve open minutes from January 24, 2023 meeting.
  - i. Brian Fairweather motioned to approve January meeting minutes as presented. Motion seconded by Timothy Cox. Motion passed unanimously.

### New Business

1. Request to Delete Positions from Financial Disclosure List – Calvert County Government Employees
  - i. Consensus for Ethics Commission members review the request independently and return during March’s meeting to determine commission concurrence or denial of request.

### Old/Unfinished Business

1. Updates to Calvert County Government website
  - i. Consensus to include last 3 years of advisory opinions on the Calvert County Government (CCG) website similar to what and how St. Mary’s provides. Staff will work with CCG webmaster to accomplish.
2. Stipend discussion.
  - i. The following additional information is requested in order to proceed with an official budget request: (1) how many county Ethics Commissions provide a stipend, if any; (2) a list of current boards that are state mandated that have stipends; (3) rules of quorum specific to the local ethics commission (ie. voting requirements for complaints); and (4) scope of work the local ethics commission provides the citizens of Calvert County.
  - ii. Consensus to begin drafting a presentation for the Board of County Commissioner consideration once additional information is received.

### Public Comment

N/A

**Recess, subject to Motion of Privilege for Closed Meeting:**

*Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

1. **3-305(b)(1)(i)** – to discuss the employment of employees over whom the commission has jurisdiction
2. **3-305(b)(1)(ii)** – to discuss personnel matters that affect one or more specific individuals.

**Motion to recess to Executive Session:**

Thomas McClarren motioned, Timothy Cox seconded. Motion passed unanimously.

**Commission ended open session and entered closed session at 5:16pm**

**Minutes to be adopted at next meeting**

Transcribed by: Ashley Staples-Reid, Special Projects Program Manager, County Administrator