



**CALVERT COUNTY
DEPARTMENT OF PARKS AND RECREATION**

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Shannon Nazzal, Director

Calvert County Parks and Recreation
MINUTES OF PARKS & RECREATION ADVISORY BOARD
February 9, 2022

MEMBERS PRESENT :	MEMBERS ABSENT:	STAFF PRESENT:	PUBLIC PRESENT:
Michael Hyers	Joshua Smith	Shannon Nazzal	
Bernadette Hager	Raymond Mahar	Nola Formy-Duval	
Robert Tetriault		Brooke Bartko	
Kevin Bobkoskie		Alexander Edwards	
Greg Gott			
Greg Kernan			
Beverly Izzi			

CALL MEETING TO ORDER: The meeting was called to order at 5:30 p.m. at the Edward T. Hall Aquatic Center and via Zoom.

GENERAL BUSINESS AND ADMINISTRATIVE MATTERS:

AGENDA APPROVAL: The agenda was reviewed. A motion approve was made by Mr. Kernan and Mr. Tetriault seconded the motion. Approved by acclamation.

MINUTES APPROVAL: The meeting minutes from November 2021 were reviewed. Mr. Kernan motioned to approve the minutes and Mr. Hyers seconded the motion. Approved by acclamation.

OLD BUSINESS:

Land Preservation, Parks & Recreation Plan Update.

Ms. Nazzal updated the PRAB members that the survey has closed and the results have been finalized and presented to the public by the consultant.

Harriet E. Brown Community Center Master Plan Update

Ms. Nazzal updated the PRAB members that the surveys have closed for the site plan and conceptual plans. The consultant will review the plans and present them to the CCPR Director upon completion.

CIP Budget request updates from 2/8/2022 BOCC meeting

Ms. Nazzal updated the PRAB members on the Capital Improvement Project and Budget requests to include the Flag Ponds Living Shoreline, Dunkirk District Park Splash Pad, Edward T. Hall Aquatics Center HVAC system and roofing, Harriet E. Brown Community Center and Marley Run Park Field erosion. At the BOCC meeting on February 8, 2022 made no adjustments were made to the submitted requests. The BOCC will approve the FY23 budget in June.

NEW BUSINESS:

2022 calendar year elections; Chair and Vice Chair

The floor was opened to PRAB members. Mr. Bobkoskie nominated Mr. Hyers for the position of Chair. Mr.

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Tetriault seconded the nomination. Mr. Hyers accepted the nomination. Approved by acclimation. Mr. Kernan nominated Raymond Mahar for the position of Vice Chair. Mr. Bobkoskie seconded the nomination. Mr. Mahar accepted the nomination. Approved by acclimation.

Update to Special Events Policy

Ms. Nazzal informed the PRAB members the CCPR Special Events Policy is being brought forth to the BOCC for review on February 15, 2022. The revised policy will require a Special Event permit for events held within CCPR parks.

CCPR Employee Introduction: Brooke Bartko, Aquatics Division Chief; Alex Edwards, Volunteer and Grants Coordinator

Ms. Brooke Bartko was introduced to the PRAB members. Ms. Bartko comes to the department from a state facility and brings a multitude of supervisory and budget skills. Mr. Edwards comes to the department from a private firm where he was instrumental in obtaining funds through grants.

Maryland General Assembly

Ms. Nazzal updated the PRAB members on the most recent and upcoming Legislative updates that will be effecting the department. Ms. Nazzal will be attending and in some cases speaking regarding the effects the Legislative bills may have on our department.

Public Comment

No public comment.

Ongoing Business

Staff Reports

The Staff Reports were distributed for review.

Park Projects Update

Ms. Nazzal informed the Park Board members that there are no new park projects. The Chesapeake Hills Golf Course Clubhouse has gone out to bid and closes on February 24, 2022.

BOCC Agenda Items

2/15 Special Event Policy

2/15 Flag Ponds Nature Park Filming request

3/1 Proclamation-Good Sportsmanship

3/1 Public Hearing – Dunkirk District Park Tennis Court and Playground

3/1 Work Session – Harriet E. Brown Master Plan

3/8 Ward Farm Recreation and Nature Park Ribbon Cutting

3/15 Budget Adjustment for Dunkirk District Park Tennis Courts

3/22 Budget Adjustment for Aquatic Safety pay increase

Announcements

Ms. Nazzal was appointed by the BOCC as the BOCC Representative

Hallowing Point Park Concession Stand and Restroom demolition will begin in March, a temporary restroom facility will be put in place during that time.

Items of Concern

No items of concern addressed.

Recess, Subject to Motion of Privilege for Closed Meeting

One (0) item(s) to discuss §3-305(b) (0) Personnel matters.

ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Hyers and Mr. Tetriault seconded the motion. Approved by acclimation. The next meeting will take place on March 9, 2022 at the Edward T. Hall Aquatic Center and virtual meeting.