



**CALVERT COUNTY  
ECONOMIC DEVELOPMENT  
ADVISORY COMMISSION**

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**MINUTES  
April 27, 2022**

**Century 21 Office – Prince Frederick, MD**

**MEMBERS PRESENT:** Mike Benton, Susan Coumans, Susan Cox, Tony DeStefano, Stacey Hann-Ruff, Lisa Height-Gross, Larry Jaworski, Gwyn Novak, Carrie Polk, Scott Russey

**MEMBERS ABSENT:** Michelle Goodwin\*, Kevin Phillips\*, Wesley Reed, Stephen Riggan\*, Kasia Sweeney\*

**GUESTS PRESENT:** Autumn Bailey – Small Business Development Center, Mark Frisco – Century 21, Angella Hunter – Soil Conservation, Steven Wall – Maryland Department of Commerce

**STAFF PRESENT:** Hilary Dailey, Ashley Greely, Kathy MacAdams, Julie Oberg

**\*Excused Absence**

**I. CALL TO ORDER**

The meeting was called to order at 9 a.m. by Larry Jaworski.

**II. CALL FOR AGENDA REVISIONS AND APPROVAL OF AGENDA**

With a call for agenda revisions being made by Jaworski, and none being received, a **motion** was made by Tony DeStefano to approve the agenda as submitted. The **motion** was seconded by Scott Russey and carried.

**III. APPROVAL OF MINUTES FROM FEBRUARY 9, 2022, MEETING**

On a **motion** by DeStefano, seconded by Russey and carried, the minutes from the Feb. 9, 2022, meeting were approved as submitted.

**IV. NEW BUSINESS**

**A. Introduction of New Members**

Kathy MacAdams introduced both Susan Cox and Susan Coumans as the newly appointed members of the EDAC. Both shared a brief background with the group.

**B. EDAC Response to Text Amendment #21-02**

The EDAC zoning subcommittee met on March 22, 2022, to discuss a proposed text amendment. Jaworski called for a **motion** to ratify the previously submitted response letter. The **motion** was made by DeStefano, seconded by Carrie Polk and carried.

### **C. September Business Walk Discussion**

MacAdams shared that the September EDAC meeting scheduled for Sept. 14, 2022, will be a business walk held at shopping centers in Prince Frederick.

### **D. Business Appreciation Week**

MacAdams continued that Business Appreciation Week events begin on May 2, 2022, and encouraged the group to participate.

### **E. Group/Motorcoach Training Overview**

Hilary Dailey informed the group of an upcoming training series on how businesses and attractions can welcome groups to their establishments. She encouraged the group to share with their contacts.

## **V. PRESENTATION – Mark Frisco, Team Leader, Century 21**

Mark Frisco, a team leader for Century 21, shared a presentation about status of the real estate market in Southern Maryland and an overview of the recently relocated Century 21 office.

## **VI. OLD BUSINESS**

### **A. ARPA Funding Update**

MacAdams reported the Department of Economic Development has received ARPA funding and will soon be hiring a grants coordinator to facilitate the distribution of funds.

### **B. Subcommittee Discussion**

MacAdams proposed that the subcommittees for the EDAC be as follows:

- Nominating – The nominating committee will continue to meet annually to make recommendations for EDAC's chair and vice chair to present to the full EDAC membership.
- Small Business Support – The main objective will be to help assess the needs and challenges facing small businesses including start-ups, entrepreneurs, sole proprietorships, home-based and locally owned businesses. They will also brainstorm what resources, programs and outreach efforts could be deployed to assist these business owners and provide feedback and advise the Department and BOCC on their findings.
- Strategic Plan – The strategic planning subcommittee will meet as needed when it is time to update the department's strategic plan.
- Zoning – The zoning subcommittee will continue to meet as needed to recommend and prepare EDAC responses on text amendments, zoning changes or master plan updates.

Each subcommittee will have a lead member who will work with staff to schedule any meetings or initiatives the group would like to tackle, and each subcommittee will report back to the full EDAC. The group was asked to email MacAdams or another member of staff if they are interested in joining one of the subcommittees.

## **VII. PUBLIC COMMENT**

Public comment was conducted.

## **VIII. NEXT MEETING**

The next EDAC meeting is scheduled for Wednesday, June 8, 2022, with location to be determined.

**IX. ADJOURNMENT**

With there being no further business, a **motion** to adjourn was made DeStefano at 10:24 a.m. The **motion** was seconded by Polk and carried. Members were invited to stay and receive a tour of the Century 21 office.

DRAFT