



# EMPLOYEE RECOGNITION COMMITTEE

Duke Room  
30 Duke Street  
Prince Frederick, Maryland 20678

**Thursday, April 13<sup>th</sup>, 2023 1-3 p.m.**  
**OPEN SESSION AGENDA**

## **1) OPENING BUSINESS**

- Determination of Quorum
- Approval of current agendas
- Approval of last month's minutes
  - i) Elections:
    - Chair
    - Vice-Chair
- Monthly Treasurer's Report (**Christine**)
  - General update on treasurer functions
    - 1. ERC Fund
    - 2. County Fund
  - Budget for Employee Appreciation Day

## **2) OLD BUSINESS**

- Uniforms/Apparel (**Sharon**)
  - i) Sharon to bring Shirts to decide on and Order for EAD
  - ii) Light Blue Shirts with ERC Logo instead of the CCG
  - iii) Quotes
- ERC Vacancies (2)
- Service Awards (**Christine/Amalia/Lorraine**)
- General Update

## **3) NEW BUSINESS**

- Upcoming Events
  - i) Employee Appreciation Day
    - Dates – May 12
      - 1. Location: Hallowing Point Park
        - (i) 10:30 a.m. Service Award Ceremony
        - (ii) 12pm CCG invited
      - 2. Ideas for Spirit Week
      - 3. Admin leave for 4 hours has been approved
      - 4. Prizes/Raffles (Christine?)
      - 5. DJ has been secured
        - (i) Entertainment/gmes for him to get people involved
      - 6. Wellness Committee participating

7. Line Dancing, Massage Therapist, Zumba
8. Parks & Rec. Games:
  - (i) Tug of War
  - (ii) 9 Square in the Air
  - (iii)

- ii) ERC Retreat
  - Ideas
  - In the Summer

- Scholarships (**Ashley B., Amalia**)

- i) Two scholarship applications received
- ii) Judging Tuesday, April 11 through Monday, April 24, 2023

#### **4) PROGRAM UPDATES**

- ERC Mailbox (Christine)
- All Occasion Cards (Ashley B.)
- Hey Someone Noticed (Christine/Emily)
- Birthday Winners (Sharon/Christine)
- It's Your Day Winners (Sharon/Christine)

#### **5) ANY OTHER BUSINESS FOR THE GOOD OF THE ORDER**

#### **6) PUBLIC COMMENT**

#### **7) IMPORTANT DATES**

- Scholarship Deadline for Judges: April 24<sup>th</sup>, 2023
- Next Meeting: Thursday, May 11, 2023; 1pm Duke Room

#### **8) ANNOUNCEMENTS**

At our last meeting, we discussed items that are *closed to the public according to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

#### **9) RECESS, SUBJECT TO MOTION OF PRIVILEGE FOR CLOSED MEETING**

Below are listed subjects to be discussed *closed to the public according to General Provisions Article §3-305 of the Annotated Code of Maryland (1) and (5).*

#### **CLOSED SESSION**

**THREE: §3-305(b).1. PERSONNEL MATTERS:** To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

**NONE: §3-305(b).5. INVESTMENT OF PUBLIC FUNDS:** To consider the investment of public funds.

#### **Open Meetings Act (OMA) requirements**

*Reasonable accommodation will be provided upon request.*

*Requests are encouraged to be submitted in advance of the meeting date. This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued before the closed session.*