

Fire Rescue Commission

Time: Jan 31, 2023 06:30 PM Eastern Time (US and Canada)

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# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, January 31, 2023 at 18:30 Hours

## AGENDA

- I. **CALL TO ORDER**

This Meeting is being recorded

  - A. Pledge of Allegiance
  - B. Moment of Silent Prayer and Reflection
- II. **CONFIRMATION OF QUORUM**
  - A. Commission Members
- III. **ATTENDEES PRESENT**
  - A. Association's FRC Alternates
  - B. Department Representatives
  - C. FREMS Staff
  - D. Guests
- IV. **APPROVAL OF AGENDA**
  - A. Tuesday, January 31, 2023
- V. **APPROVAL OF MINUTES**
  - A. Tuesday, December 13, 2022
- VI. **ELECTIONS**
- VII. **REPORTS**
  - A. Fire-Rescue-EMS Association – Bill Freesland
  - B. Chief's Council – Mikey Clark
  - C. President's Council – Pat Hassler
  - D. EMS Advisory Council – Chuck Threlfall
  - E. Fire-Rescue-EMS Division – Jim Richardson
  - F. Department of Public Safety – Crystal Dowd
- VIII. **COUNTY FUND & BUDGET**
- IX. **CAPITAL PROJECT REPORTS**
  - A. Co. 2 – Tower 2 Rehab (\$225,000) FY'22
  - B. Co. 3 – Ambulance 37 (\$373,000) FY'22
  - C. Co. 3 – Ambulance 39 (\$395,000) FY'23
  - D. Co. 4 – Boat 4 Rehab (\$50,000)
  - E. Co. 5 – Engine 52 (\$698,000) FY'21
  - F. Co. 6 – Ambulance 68 (\$395,000) FY'23
  - G. Co. 7 – Ambulance 78 (\$373,000) FY'22
  - H. Co. 7 – Engine 71 (\$767,000) FY'22
  - I. Co. 10 – Medic 101 (\$109,000) FY'23
  - J. Co. 10 – Medic 102 (\$106,000) FY'22
  - K. Co. 10 – Medic 104 (\$109,000) FY'23

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, January 31, 2023 at 18:30 Hours

## AGENDA

### **X. SPECIAL PROJECTS REPORT FY'23**

- A. Co. 1 – HVAC Replacements (Phase 2 of 2) (\$29,000)
- B. Co. 1 – Security Access Control System (\$14,000)
- C. Co. 1 – Apparatus Dash Camera x 11 (\$3,500)
- D. Co. 2 – Vehicle Stabilization Kit Replacement (\$15,000)
- E. Co. 3 – Upgrade Station Cameras (\$24,500) FY'22
- F. Co. 3 – SCBA Compressor Replacement (\$90,000)
- G. Co. 6 – Paratech Vehicle Stabilization Kit w/ Airbags (\$51,000)
- H. Co. 6 – Bullard Thermal Imaging Cameras x 3 (\$22,000)
- I. Co. 7 – Dry Suits/Ice Rescue Suits x 4-sets (Phase 2 of 2) (\$11,000)
- J. Co. 10 – LED Facility Lighting Replacement (\$20,000)
- K. Co. 10 – Electrical Upgrade (\$30,000)

### **XI. OLD BUSINESS**

- A. Poll Vote Items
- B. Apparatus & Equipment Update/Revisions

### **XII. ACTION ITEMS**

- A. Closed Items
  - 1. None
- B. Open Items
  - 1. FREMS Maritime Strategic Planning Committee Update

### **XIII. NEW BUSINESS**

### **XIV. CORRESPONDENCE**

### **XV. PUBLIC COMMENT**

### **XVI. GOOD OF THE ORDER**

- A. Next Meeting Date is schedule is March 28, 2023, at 18:30 hours held virtually and in-person

### **XVI. ADJOURNMENT**

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, January 31, 2023 at 18:30 Hours**

**AGENDA**

**MINUTES**

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, December 13, 2022 at 18:30 Hours

## MINUTES

### I. CALL TO ORDER

This Meeting is being recorded

- A. Pledge of Allegiance
- B. Moment of Silent Prayer and Reflection

Meeting called to order by Vice Chairman, Tom Breen at 1830 hours

### II. CONFIRMATION OF QUORUM

#### A. Commission Members

Present –

Vice Chairman, Tom Breen

Secretary, Jackie Vaughan

Member, Ashley Bless

Member, Gene Farrell

Member, Robert Desverreux

Absent –

Chairman, Bob Hall

### III. ATTENDEES PRESENT

#### A. Association's FRC Alternates

Present –

Tommy Howes (sitting in for Chairman, Bob Hall)

Bucky Dowell

Absent –

#### B. Department Representatives

Co. 1 –

President, Matt Weber

Safety Officer, Billy Freesland

Co. 2 –

President, Pat Hassler

Co. 3 –

President, Terry Anderson

Chief, Jonathan Dalrymple

Co. 4 –

None

Co. 5 –

None

Co. 6 –

Safety Officer, Mikey Clark

Co. 7 –

President, Roberta Baker

Chief, Brent Lankford

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, December 13, 2022 at 18:30 Hours

## MINUTES

Co. 10 –

None

Co. 12 –

President, Lori Lodge

### C. FREMS Staff

Crystal Dowd, Deputy Director of Animal Services

Jim Richardson, Division Chief

Monty Parks, Fire Rescue Coordinator

Kayti Gatton, Administrative Coordinator

### D. Guests

None

## IV. APPROVAL OF AGENDA

### A. Tuesday, December 13, 2022

Motion to approve by Gene Farrell, seconded by Ashley Bless, motion passed with no objections, 6-0-0

## V. APPROVAL OF MINUTES

### A. Tuesday, October 25, 2022

Motion to approve by Jackie Vaughan, seconded by Bob Desverreaux, motion passed with no objections, 6-0-0

## VI. REPORTS

### A. Fire-Rescue-EMS Association – Bill Freesland

1. CTA Program currently working through EMT
2. Safety Committee reviewed incidents, discussing yearly refreshing for EVOC
3. Waiting for signatures for mutual agreements
4. EMS Soft Billing, approved, going into effect on 1/1/2023, contract signed with third party biller, Cornerstone

### B. Chief's Council – Jonathan Dalrymple

1. Working on standards with the SOG committee
2. Working on mutual agreements

### C. President's Council – Pat Hassler

1. Drug and alcohol policy with the County Attorney
2. LOSAP modification with County Attorney

### D. EMS Advisory Council – ~~Chuck Threlfall~~ Gene Farrell

1. MCT has personnel shortage, available hours 0700-2300
2. Medical Director is looking to revamp the IV Tech SOP/Program
3. Review the County QA plan and EMSOP plan for updating

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, December 13, 2022 at 18:30 Hours

## MINUTES

4. Draw Up Epi training is available through the Career EMS Lieutenants
  5. Dr. Craig Jeschke approved as the new Citizens Representative, sent to BOCC for final approval
  6. Next meeting is January 18, 2023 at 1900 hours in-person at CALS and virtual; nominations and elections will be held at this meeting
- E. Fire-Rescue-EMS Division – Jim Richardson
1. **Volunteer Fire-Rescue-EMS FY'23 Budget** - Department's that have met established reporting and documentation requirement (completed through November 30<sup>th</sup>) will be eligible to pick up their 2<sup>nd</sup> Draw Checks on Friday, January 6<sup>th</sup> after 3:00 PM at the Fire-Rescue-EMS Division office. To verify QA, QI and eMEDS Verification reports contact [heather.howes@calvertcountymd.gov](mailto:heather.howes@calvertcountymd.gov), all other report verifications please, contact [katherine.gatton@calvertcountymd.gov](mailto:katherine.gatton@calvertcountymd.gov)
  2. **AMOSS/508 FY'23 Grant** - FY'23 annual fund draw (\$37,671.75 per department) was received by F&B on December 9, 2022. Contact Kayti Gatton [katherine.gatton@calvertcountymd.gov](mailto:katherine.gatton@calvertcountymd.gov) for any available balance questions
  3. **Recruitment and Retention Specialist** – Interviews scheduled for January 5, 2023. We hope to have the position filled in late February 2023
  4. **Recruitment and Retention Committee Meeting** - Virtual meeting to review/discuss Tuition Assistance application on Wednesday, December 14, 2022, 6:00 PM via Zoom, contact [frem@calvertcountymd.gov](mailto:frem@calvertcountymd.gov) for additional information.
  5. **2022 LOSAP Report Entry** - All 2022 LOSAP report entry must be completed by January 15, 2023. Our annual “build process” will be completed 1/17/2023
  6. **Property Tax Credit** - Department Property Tax Credit Phase I verification will begin towards to each department's leadership in January 2023 for updating.
  7. **Adequate Public Facility Ordinance (AFPO)** - On November 29, 2022 the BOCC and Planning Commission held a Joint Public Hearing and adopted revisions to the County's Adequate Public Ordinance which now includes Fire and EMS response time considerations. The specific “box” area where development is proposed must meet a 10-minute response time for 90% of emergency incidents dispatched to be considered adequate. Failure to meet this requirement could delay a project up to 6-years. These selected criteria where are to be considered a baseline and will be subject to fine tuning / adjustment as the County moves forward in development considerations.
8. **Firefighter Cancer Reduction Seminar** – Monday, January 16, 2023, 1900 hours at the Huntingtown VFD, presented by Tom Miller. Seminar will cover an overview of cancer in the fire service, State and Federal regulations, national standards and best practices that promote the reduction on cancer in our service. Refreshments will be provided
- F. Department of Public Safety – Jackie Vaughan
1. Final Report – “Thank you for all the supporting during my time on the Fire Rescue Commission Board. You will be seeing me again”

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, December 13, 2022 at 18:30 Hours

## MINUTES

### VII. COUNTY FUND & BUDGET

No Report

### VIII. CAPITAL PROJECT REPORTS

- A. Co. 2 – Tower 2 Rehab (\$225,000) FY'22  
Mid- January for delivery
- B. Co. 3 – Ambulance 37 (\$373,000) FY'22  
Almost complete
- C. Co. 3 – Ambulance 39 (\$395,000) FY'23  
Finalized Chassis specs
- D. Co. 4 – Boat 4 Rehab (\$50,000)  
No Report
- E. Co. 5 – Engine 52 (\$698,000) FY'21  
No Report
- F. Co. 6 – Ambulance 68 (\$395,000) FY'23  
Delivery Fall 2023
- G. Co. 7 – Ambulance 78 (\$373,000) FY'22  
Spring 2023 delivery
- H. Co. 7 – Engine 71 (\$767,000) FY'22  
Delivery February 2023
- I. Co. 10 – Medic 101 (\$109,000) FY'23  
No Report
- J. Co. 10 – Medic 102 (\$106,000) FY'22  
No Report
- K. Co. 10 – Medic 104 (\$109,000) FY'23  
No Report

### IX. SPECIAL PROJECTS REPORT FY'23

- A. Co. 1 – HVAC Replacements (Phase 2 of 2) (\$29,000)  
Parts delivered
- B. Co. 1 – Security Access Control System (\$14,000)
- C. Co. 1 – Apparatus Dash Camera x 11 (\$3,500)  
Waiting on parts
- D. Co. 2 – Vehicle Stabilization Kit Replacement (\$15,000)  
Waiting for delivery
- E. Co. 3 – Upgrade Station Cameras (\$24,500) FY'22  
Closing out last invoice
- F. Co. 3 – SCBA Compressor Replacement (\$90,000)  
Waiting for delivery
- G. Co. 6 – Paratech Vehicle Stabilization Kit w/ Airbags (\$51,000)  
Waiting for delivery
- H. Co. 6 – Bullard Thermal Imaging Cameras x 3 (\$22,000)  
Waiting for delivery



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## MINUTES

- I. Co. 7 – Dry Suits/Ice Rescue Suits x 4-sets (Phase 2 of 2) (\$11,000)  
50% complete
- J. Co. 10 – LED Facility Lighting Replacement (\$20,000)  
No Report
- K. Co. 10 – Awning Over Vehicle Parking (\$30,000)  
\*Change to Electrical Upgrade

### X. OLD BUSINESS

- A. Poll Vote Items  
None
- B. Apparatus & Equipment Update/Revisions  
None

### XI. ACTION ITEMS

- A. Closed Items
  - 1. None
- B. Open Items
  - 1. FREMS Maritime Strategic Planning Committee Update  
Next meeting is December 30, 2022 at Co. 2, Drafts sent to departments for review

### XII. NEW BUSINESS

None

### XIII. CORRESPONDENCE

None

### XIV. PUBLIC COMMENT

None

### XV. GOOD OF THE ORDER

- A. Next Meeting Date is schedule is January 31, 2023, at 18:30 hours held virtually and in-person

### XVI. ADJOURNMENT

Motion to adjourned by Ashley Bless, seconded by Bob Desverreaux motion passed with no objections, 6-0-0

Meeting adjourned at 1857 hours