



CALVERT COUNTY PLANNING COMMISSION

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Greg Kernan
Chair

Planning Commission Regular Meeting – Summary of Actions September 18, 2019 - Harriet E. Brown Community Center (HEBCC)

(Live Stream via Communications & Media Relations Department. Times indicated below correspond with video.)

1. Mr. Kernan called the meeting to order at 7:05 p.m. (*Chair does not vote unless otherwise noted.)
2. Attendance: Planning Commission Members: Greg Kernan, Steve Jones, Dr. Holler, Maria Buehler, Rob Reed, John Toohey, and M. Trent Wolfersberger; John Mattingly, Legal Counsel, Office of County Attorney; Planning & Zoning Staff: Carolyn Sunderland, Britany Waddell, Jenny Plummer-Welker, and Becky Parkinson.
3. Action on proposed Agenda: (a) September 18, 2019 Regular Meeting.
Motion by Mr. Toohey, seconded by Mr. Jones, to approve agenda as it stands. Motion carried 6-0-1*.
(01:54)
4. Approval of Minutes/Summary of Actions:
 - a) Wednesday, August 21, 2019 Regular Meeting.
 - Items 9a and 9b - Map Amendment #19-01 and #19-02 - Motion count on both should be 5-0-2 in lieu of 6-0-2.**Motion by Mr. Toohey, seconded by Mr. Jones, to approve the August 21, Regular Meeting Minutes as amended. Motion carried 6-0-1*.**
5. Town Center Architectural Approvals: None
(02:41)
6. Major Subdivisions for Final Approval:
 - a) SDFP-2019-026, Calvert Hills, Lots 1-4, Out Parcel "A" Non-Buildable Outlot "B" & Calvert Hills Road
Ms. Sunderland certified that all conditions for the revised preliminary plan granted on April 17, 2019 for SDFP-2019-026, Calvert Hills, were met contingent upon the applicant obtaining necessary signatures for all documents.
Motion by Mr. Jones, seconded by Dr. Holler, to approve as certified. Motion carried 6-0-1*.
7. Applications for Site Plan Review: None
8. Major Subdivision Applications for Preliminary Review: None
(04:30)
9. Items for Discussion/Action:
 - a) SPR 14-1052, Oyster Bay, Phase A-C and I
Ms. Sunderland summarized the staff report previously submitted to the Planning Commission. The applicant, Mr. Gambrills, attended with no questions being asked of him.
(06:41)
Motion by Mr. Jones, seconded by Mr. Toohey, to approve a one year extension, as recommended by staff, for SPR 14-1052, Oyster Bay, Phase A-C and I. Motion carried 6-0-1*.
(07:24)
 - b) Updating Long Range Plans and Zoning Regulations
Ms. Waddell summarized the staff report previously submitted to the Planning Commission to include describing processes and state mandated plans with timeframe updates.
(13:58)
There was discussion about how the liaison committee should be broadly represented versus represented by a few.
(15:05)
There was a brief discussion about the County engaging in social media for outreach alternatives.
(17:01)
Motion by Mr. Wolfersberger, seconded by Mr. Jones, to allow the planning process to move forward as described by staff and that the update of master plans move forward in having Prince Frederick be the first to be updated.
(Clerk Note: Motion was not seconded.) *(17:38)*
Motion by Mr. Wolfersberger, seconded by Mr. Jones, to direct staff to proceed with updating the town center master plans and zoning regulations as described by staff. Motion carried 6-0-1*.

(18:06)

10. Items of Interest: (for information only)

- a) 2020 Census – Ms. Plummer-Welker summarized the staff report previously submitted to the Planning Commission. Mr. Lee Osberry, Jr. was in attendance. (Clerk Note: A second contact is Ms. Qwenolyn Kendle, Partnership Specialist.) There was discussion about outreach and participation issues. Ms. Plummer-Welker offered a future presentation by Mr. Osberry if the Planning Commission so desires.

(26:48)

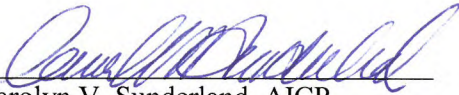
- b) Thursday, September 26, 2019 - Planning Commission Work Session with Sabra & Associates regarding Calvert County Draft Transportation Plan at Calvert Pines Senior Center, 7:00 p.m., 450 West Dares Beach Road, Prince Frederick.

(Clerk Note: Ms. Sunderland asked the Planning Commission to let staff know if they wanted to participate in the MACO winter conference in December 2019.

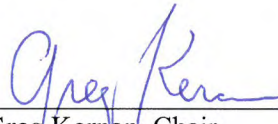
- c) Site Plan Application list - no discussion.
- d) Major Subdivision Proposed List - no discussion.

Motion by Mr. Jones, seconded by Mr. Toohey, to adjourn the September 18, 2019 Planning Commission Regular meeting. Motion carried 6-0-1*.

- 11. Meeting adjourned at 7:51 p.m.



Carolyn V. Sunderland, AICP
Planning Commission Administrator



Greg Kernan, Chair
Planning Commission