

**CALVERT MARINE MUSEUM
BOARD OF GOVERNORS
Wednesday, July 24, 2019**

The regular meeting of the Calvert Marine Museum Board of Governors was held on Wednesday, July 24, 2019 in the Harms Gallery, CMM Exhibition Building.

PRESENT: Stephen Clagett, Capt. John Brabazon, Jack Fringer, Amy Lorenzini, Claude Dickinson, Marianne Harms, Mark MacDougall, Don McDougall, Dixie Miller, Robert Pfeiffer, Frank Taylor, Dr. John Weigel

ABSENT: Capt. Christopher Cox, Mike Hart, Charles Jackson, Scott Sanders, Joanna Yakaitis

STAFF: Jeff Murray, Vanessa Gill, Pam Paterson, Roxie Welch, Kathleen Porecki

Mr. Clagett called the meeting to order at 3:07 p.m.

Mr. Clagett welcomed Jeff Murray as the new Museum Director, effective July 8, 2019. The board thanked Ms. Paterson for her contributions. She resigned and her last day is August 16.

APPROVAL OF MINUTES

Mr. Clagett asked for a motion to approve the minutes of the last meeting. **Mr. Taylor made a motion, seconded by Ms. Lorenzini and carried to approve the Board of Governors Minutes of May 1, 2019.**

DIRECTOR'S REPORT – Jeff Murray

During the second quarter of 2019, we hosted 24,365 non-concert visitors. The Museum Store did very well despite the closure early this year and exceeded their projected sales numbers for fiscal 2019. Membership continues to grow, in part due to the concerts.

Physical Plant

The Benning Education Center is completed.

Funding for Site Master Plan

All county CIP money for phase one of the site master plan was left intact in the county's six-year CIP budget. Ms. Sturrock created a list of the future county and state funds that should be sought for this project and a timeline for making those requests.

Programs & Events

Many thanks to the board members who supported and participated in Ms. Sturrock's retirement events. In June, we completed a successful Maritime Performance Series and spring lecture series. On July 13, Sharkfest attracted 2,330 visitors. Our Road Scholar Elderhostel programs are doing very well this year. We have enough participants to run five programs in 2019, as opposed to just two per summer during each of the past two years.

Museum Store

The Museum Store experienced record sales for April and June. Despite the ten-week closure over the winter, sales for fiscal year 2019 topped \$400,000 for the third year in a row.

Drum Point Lighthouse Renovation project

The Drum Point Lighthouse roof project is under contract, but due to the number of events scheduled to take place in and around the lighthouse during the early fall, the county moved the project to June of 2020. The work must be completed during a warm weather period.

Bulkhead design project

The design work for the Drum Point Lighthouse bulkhead recently began and should be completed within six months. Due to permitting, construction will not begin for at least a year, possibly during the winter of 2020-2021.

Deputy Director Search status

In April, Calvert County denied our request for a Director of Education position as part of the FY '20 budget. We advertised for a Deputy Director of Education in June, and interviewed candidates on July 23. Final interviews will take place in the next two weeks.

BOG COMMITTEE REPORTS

Governmental Relations – Jack Fringer

We are currently pursuing bond bills through Calvert County government and the state of Maryland. The committee will continue to investigate the possibility of more bond bills in the future.

Volunteers – Bob Pfeiffer

The museum held a successful Coroplast Boat Camp this week, using Waterside concert signs. The museum volunteer who designed the construction of the boats was an engineer for Ford.

OLD BUSINESS

Ethics Training Scheduled – Jeff Murray

The Ethics Commission will provide training for board members after the October 23, 2019 board meeting, from 5 – 6 p.m. If you cannot attend this session, Ms. Porecki will email the board a link to sign up for alternative sessions. The commission is providing training for CMM staff on August 30 from 8:30 – 9:30 a.m. and 9:30 – 10:30 a.m. and other sessions are available in Prince Frederick.

NEW BUSINESS

Board Vacancies and Renewals

Mr. Murray, Mr. Clagett, Mr. Fringer, and Ms. Garner are the nominating committee. The current vacancy left by Mr. Barrett is through 2021; it fills his term. In December, Mr. McDougal, Mr. Pfeiffer, and Ms. Miller are eligible to serve another three-year term; and two vacancies will open up when Ms. Yakaitis and Mr. Fringer's six-year terms end.

Let the committee know if you have potential candidates that reside in Calvert County. They will submit nominations to the board at the October 23 meeting. Once the board approves the candidates, we forward the nomination to the Board of County Commissioners for approval and, if approved, invite them to the holiday dinner. Both are on the Budget & Finance Committee. You can stay on the B&FC even if you are not on the board.

Board of Governors Holiday Dinner

The holiday dinner is on Wednesday, December 4. Contact Ms. Gill if you would like to host the dinner in your home or want to suggest a venue. A caterer will set everything up for you.

With no further business of the Board of Governors, Mr. Taylor made a motion, seconded by Ms. Miller and carried to adjourn the meeting at 3:27 p.m.