

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, September 24 at 18:30 Hours

## AGENDA

- I. **CALL TO ORDER**
  - A. Pledge of Allegiance
  - B. Moment of Silent Prayer and Reflection
- II. **CONFIRMATION OF QUORUM**
  - A. Commission Members Present
- III. **ATTENDEES PRESENT**
  - A. Association's FRC Alternates
  - B. Department Representatives
  - C. FREMS Staff
  - D. Guests
- IV. **APPROVAL OF AGENDA**
  - A. Tuesday, September 24, 2019
- V. **APPROVAL OF MINUTES**
  - A. Tuesday, July 31, 2019
- VI. **REPORTS**
  - A. Fire-Rescue-EMS Association – Bill Freesland
  - B. Chief's Council – Jonathan Dalrymple
  - C. President's Council – Pat Hassler
  - D. EMS Advisory Council – Michelle Weems
  - E. Fire-Rescue-EMS Division – Jim Richardson
  - F. Department of Public Safety – Jackie Vaughan
- VII. **COUNTY FUND & BUDGET**
  - A. Budget Work Session Schedule
  - B. FY 21 CIP Department Submission Summary
  - C. FY 21 Apparatus Replacement Inspection
- VIII. **CAPITAL PROJECT REPORTS**
  - A. Co. 1 – Boat 1 (\$1,043,600) FY'16
  - B. Co. 1 – Brush 1 (\$124,000) FY'18
  - C. Co. 1 – Ambulance 18 (\$295,000) FY'19
  - D. Co. 2 – Facility Project (\$11,054,000) FY'15
  - E. Co. 3 – Boat 3 Rehab (\$65,000) FY'16
  - F. Co. 3 – Ambulance 38 (\$332,000) FY'20
  - G. Co. 3 – Brush 3 (\$137,000) FY'20
  - H. Co. 5 – Truck 5 (\$1,430,000) FY'20
  - I. Co. 7 – Brush 7 (\$137,000) FY'20
  - J. Co. 7 – Engine 72 (\$678,000) FY'20
  - K. Co. 12 – Co. 4 Facility Modifications (\$12,800) FY'16

# CALVERT COUNTY FIRE & RESCUE COMMISSION

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### IX. SPECIAL PROJECTS REPORT

- A. Co. 1 – Station Air Cascade (\$77,000)
- B. Co. 2 – Amkus Tool (2), Battery Powered (\$40,000)
- C. Co. 3 – Rescue Air Bags (\$40,000)
- D. Co. 3 – Apparatus Bay Floors (\$55,000)
- E. Co. 3 – Stryker Power Load Stretchers x 2 (\$55,000)
- F. Co. 4 – Lucas Device, Phase 1 of 2 (\$21,000)
- G. Co. 4 – Ferno Self Loading Stretchers x 2 (\$60,000)
- H. Co. 5 – Replace (2) HVAC, Phase 5 of 5 (\$10,000)
- I. Co. 5 – PPE/Turnout Gear, Phase 3 of 3 (\$32,000)
- J. Co. 6 – Bay door Replacement, Phase 3 of 3 (\$27,000)
- K. Co. 6 – Lucas Device, Phase 2 of 2 (\$21,000)
- L. Co. 6 – Station Alerting System, Phase 1 of 2 (\$35,000)
- M. Co. 6 – Station Air Cascade (\$75,000)
- N. Co. 7 – SCBA Replacement, Phase 2 of 3 (\$120,000)
- O. Co. 7 – Lucas Device, Phase 1 of 3 (\$21,000)
- P. Co. 7 – Rescue Air Bags and Struts (\$40,000)
- Q. Co. 10 – Lifepak Monitors 4G Modems (\$41,000)
- R. Co. 10 – Garage Floor (\$24,000)
- S. Co. 10 - Carport Electric (\$13,500)

### X. OLD BUSINESS

- A. Poll Vote Items
- B. Apparatus & Equipment Update/Revisions
- C. In-County Apparatus Transfer Policy

### XI. ACTION ITEMS

- A. Closed Items
  - 1. None
- B. Open Items
  - 1. FREMS Maritime Strategic Planning Committee Update
  - 2. Calvert County Ethics Commission Training
    - Completed – Jackie Vaughan (1/4/2019)
    - Bobby Hall (1/25/19)
    - D.O Baker (3/28/19)
    - Gene Farrell (3/28/19)
    - Tom Breen (3/28/2019)
    - Adam Davies (5/10/19)

Scheduled -

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

**XII. NEW BUSINESS**

**A. Action Item**

1. Co. 3 Equipment Allotment Request

**XIII. CORRESPONDENCE**

**XIV. GOOD OF THE ORDER**

- A. Next Meeting Date is schedule is October 29, 2019, at 18:30 hours at the Public Safety Facility

**XVI. ADJOURNMENT**

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

# MINUTES

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, July 30, 2019 at 18:30 Hours

## AGENDA

### I. CALL TO ORDER

Meeting called to order at 1833 hours by Chairman Bobby Hall

- A. Pledge of Allegiance
- B. Moment of Silent Prayer and Reflection

### II. CONFIRMATION OF QUORUM

- A. Commission Members Present
  - 1. Chairman Bobby Hall
  - 2. Vice Chairman, Tom Breen
  - 3. Secretary, Jackie Vaughan
  - 4. Ashley Bless
  - 5. Gene Farrell
  - 6. Vacant Position Due to Resignation

### III. ATTENDEES PRESENT

- A. Association's FRC Alternates
  - 1. Adam Davies
  
- B. Department Representatives
  - 1. See Attached Sign In Sheet
  
- C. FREMS Staff
  - 1. Deputy Director, Al Jeffrey
  - 2. Division Chief, Jim Richardson
  - 3. Coordinator, Wayne Hardesty
  - 4. Office Specialist II, Kayti Gatton
  
- D. Guests
  - None

### IV. APPROVAL OF AGENDA

- A. Tuesday, July 30, 2019
  - 1. Motion to approve by Tom Breen, seconded by Ashley Bless, motion passed with no objections

### V. APPROVAL OF MINUTES

- A. Tuesday, May 28, 2019
  - 1. Motion to approve by Gene Farrell, seconded by Tom Breen, motion passed with no objections

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, July 30, 2019 at 18:30 Hours

## AGENDA

### VI. REPORTS

- A.** Fire-Rescue-EMS Association – Bill Freesland
  - 1. Arranging meeting with the Fire Rescue Commission vacancy applicant
  - 2. Chair and Co-Chair elected for Chief's Council
  - 3. Social Media Policy drafted
  - 4. Beginning 2020, Equipment Inspections need to be completed by June 1, and will be a required report to release Department bi-annual draw checks
  - 5. Soft-billing discussed in length at previous meeting
  
- B.** Chief's Council – Chairman, ~~Jonathan Dalrymple~~ Joe Della Camera
  - 1. Election Held after Chairman Resignation
    - Chairman – Jonathan Dalrymple (Chief 3)
    - Co – Chair – Joe Della Camera (Chief 2)
  
- C.** President's Council – Pat Hassler
  - 1. Social Media Policy discussed – changed to “Guidelines” – reference individual Department guidelines
  - 2. Soft-Billing discussed
  - 3. Impaired/Drug Use Guidelines in progress
  
- D.** EMS Advisory Council – Michelle Weems - Absent  
No Report
  
- E.** Fire-Rescue-EMS Division – Jim Richardson
  - 1. Volunteer Appreciation Day is Sunday, September 8, 2019, 12-4 p.m.
  - 2. The Property Tax bills have been sent out, please ask your qualifying members to check their bills to make sure their credit has been applied.
  
- F.** Department of Public Safety – Jackie Vaughan
  - 1. County-wide radio testing is in progress. Departments will be contacted to complete testing in the buildings
  - 2. Last four (4) radio sites are being constructed and aimed to be completed by Spring 2020
  - 3. When receiving apparatus, coordinate with Communications Supervisory, Stanley Harris

### VII. COUNTY FUND & BUDGET

- A.** CIP Budget Submissions are due to the FREMS Office by August 8, 2019 at 4:30 p.m.
- B.** Procurement Policies and Procedures have been finalized and distributed to all Departments

### VIII. CAPITAL PROJECT REPORTS

- A.** Co. 1 – Boat 1 (\$1,043,600) FY'16
  - 1. In Progress
  
- B.** Co. 1 – Brush 1 (\$124,000) FY'18
  - 1. In Progress

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, July 30, 2019 at 18:30 Hours

## AGENDA

- C.** Co. 1 – Ambulance 18 (\$295,000) FY'19
  - 1. Due to arrive at the station within one week
  
- D.** Co. 2 – Facility Project (\$11,054,000) FY'15
  - 1. Ground breaking is August 6<sup>th</sup>, 2019 at 3:00 p.m.
  - 2. Fully operational from temporary location at Armory Road on August 8<sup>th</sup>, 2019 at 1900 hours
  - 3. Training August 8- 20<sup>th</sup> in old building
  
- E.** Co. 2 – Squad 2 (\$921,000) FY'18
  - Completed
  
- F.** Co. 3 – Boat 3 Rehab (\$65,000) FY'16
  - 1. In Progress – Controls/Lighting on back order
  
- G.** Co. 5 – Brush 5 (\$100,000) FY'19
  - Completed
  
- H.** Co. 12 – Co. 4 Facility Modifications (\$12,800) FY'16
  - 1. In Progress

## **IX. SPECIAL PROJECTS REPORT**

- A.** Co. 2 – Temporary Facility Technology Upgrades (\$5,000)
  - Completed

## **X. OLD BUSINESS**

- A.** Poll Vote Items
  - None
- B.** Apparatus & Equipment Update/Revisions
  - None

## **XI. ACTION ITEMS**

- A.** Closed Items
  - 1. None
- B.** Open Items
  - 1. FREMS Maritime Strategic Planning Committee Update
    - a. Meetings will begin in the Fall
  - 2. Calvert County Ethics Commission Training
    - Completed – Bobby Hall (1/25/19)
    - D.O Baker (3/28/19)
    - Gene Farrell (3/28/19)
    - Jackie Vaughan (1/4/2019)
    - Tom Breen (3/28/19)
    - Adam Davies (5/10/19)

Scheduled –

# CALVERT COUNTY FIRE & RESCUE COMMISSION

Tuesday, July 30, 2019 at 18:30 Hours

## AGENDA

### **XII. NEW BUSINESS**

#### **A. Truck 5 Re-Allocation Request**

1. Motion to approve by Gene Farrell, seconded by Ashley Bless, motion passed with no objections

#### **B. Brush 5 Specifications**

1. Motion to approve by Gene Farrell, seconded by Ashley Bless, motion passed with no objection

#### **C. Ambulance 38 Specifications**

1. Motion to approve by Tom Breen, seconded by Ashley Bless, motion passed with no objections

#### **D. In-County Transfer Policy**

1. Motion to table item until next meeting by Gene Farrell, seconded by Tom Breen, motion passed with no objections

### **XIII. CORRESPONDENCE**

#### **A. Letter from Thomas Grantham, Co. 1- Lengthy Discussion**

1. Chairman Hall encourages all Departments to follow their By-Laws as written

### **XIV. GOOD OF THE ORDER**

- #### **A. Next Meeting Date is schedule is September 24, 2019, at 18:30 hours at the Public Safety Facility**

### **XVI. ADJOURNMENT**

- #### **A. Motion to adjourn by Ashley Bless, seconded by Tom Breen, motion passed with no objections**

Meeting adjourned at 1934 hours



**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

# COUNTY FUNDS

## A.

**Calvert County Fire and Rescue Commission  
FY 2020 Budget Work Session Schedule**

<b>DATE</b>	<b>1800 - 1900</b>	<b>1900 - 2000</b>	<b>2000 - 2100</b>
Wednesday, October 9, 2019			
Thursday, October 10, 2019			
Tuesday, October 15, 2019			
Thursday, October 17, 2019	FRC		

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

**COUNTY FUNDS  
B.**

## FY'21 CIP Department Submission Summary

*Note: Adjusted apparatus budgets FY'21 to FY'26 to reflect FRC's FY'20 + 6% decision*

- Co. 1 - ADDED  
2026 – New Apparatus Bays & HVAC Concept Drawing - \$50,000  
2026 – New Apparatus Bays & HVAC Construction - \$5,000,000
- Co. 2 No change
- Co. 3 CHANGE  
2023 – Replace Boat 3 - \$570,000, increased to \$1,400,000  
2021 – Facility Planning (Plat/Geotech) - \$200,000, moved from 2022  
2022 – Facility Design - \$800,000, moved from 2023  
2023 – Facility Construction - \$13,000,000, moved from 2025
- Co. 4 CHANGE  
2022 – Replace Ambulance 48 (Medium Duty) - \$373,000, moved from 2021 (*by Apparatus Committee*) & changed from (Type III \$228,000)  
2024 – Replace Ambulance 47 (Medium Duty) - \$419,000, changed from (Type III \$249,000)  
2024 – Replace Ambulance 49 (Medium Duty) - \$419,000, changed from (Type III \$249,000)
- Co. 5 NO submission received from department
- Co. 6 NO submission from received department  
CHANGE  
2022 – Replace Brush 6 - \$98,000, moved from 2021 (*by Apparatus Committee*)
- Co. 7 No change
- Co. 10 CHANGE  
2022 – Replace Medic 101 - \$106,000, moved from 2021 (*by Apparatus Committee*)
- Co. 12 No change

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

**COUNTY FUNDS  
C.**

**Apparatus Replacement Inspection - FY'21**  
**Saturday, August 3, 2019**

Apparatus ID	VIN #	Year / Age	5yr CIP for FY'21	Committee Comments	Funding	Loan in Debt
Engine 12	4PICT02SOYA000433	2000 / 19	659,000	REPLACE	698,000	January-25
Ambulance 48	1GB6G5CLXC1126605	2012 / 7	228,000	DEFER and reinspect in 1-year	0	January-21
Engine 52	1F9E828TXWCST2009	1998 / 21	659,000	REPLACE	698,000	January-23
Brush 6	1GTHK49649E121450	2009 / 10	92,000	DEFER and reinspect in 1-year	0	OK
Ambulance 79	1GB6G5CL8C1105512	2012 / 7	332,000	REPLACE	352,000	OK
Medic 101	1FMJK1GT3GEF50371	2016 / 3	97,000	DEFER and reinspect in 1-year	0	OK
Medic 105	1GNSK3EC9FR570713	2015 / 4	97,000	REPLACE	103,000	OK

**2,164,000**

**1,851,000**

Difference

**(313,000)**

**CALVERT COUNTY FIRE & RESCUE COMMISSION**

**Tuesday, September 24 at 18:30 Hours**

**AGENDA**

**NEW BUSINESS**

**A.**

**CALVERT COUNTY VOLUNTEER FIRE & RESCUE ASSOCIATION**  
175 Main Street, Courthouse  
Prince Frederick, Maryland 20678

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September 10, 2019

Robert Hall, Chairman  
Fire and Rescue Commission  
Prince Frederick, MD 20678

Dear Chairman Hall:

At the September 9, 2019 meeting of the Calvert County Fire and Rescue Association, the following action was taken:

1. Discussed and approved the request for additional equipment allotment for Solomons VRSFD, Co. 3 (Attachment)

Favorable review of the above item at your September 24, 2019 meeting would be appreciated. If you have any questions, please do not hesitate to contact me.

Sincerely,

President Billy Freesland  
Fire and Rescue Association

cc: FREMS Office  
Attachments

**DO YOUR SHARE FOR FIRE PREVENTION**



# SOLOMONS VOLUNTEER RESCUE SQUAD & FIRE DEPARTMENT



P.O. Box 189  
Solomons, Maryland 20688  
(410) 326-6657



August 6, 2019

To; Calvert County Chief Council

From: Solomons Vol Rescue Squad & Fire Dept.

Subject: Allotment Change

The SVRSFD would like to add an admin vehicle to our equipment allotment. This unit will be used for training and Meeting (Calvert County, Southern Md and Md. State). This unit will not respond on emergence calls, will not have emergence lighting or siren. This unit will be a company purchased vehicle.

Please see attached Standards for this vehicle.

A handwritten signature in black ink, appearing to read "Jonathan Dalrymple".

Chief Jonathan Dalrymple

A handwritten signature in black ink, appearing to read "John Pardoe".

President John Pardoe

**CALVERT COUNTY FIRE-RESCUE-EMS  
DEPARTMENTS  
ADMIN VEHICLE  
Effective:**

ITEM#	REQUIREMENT
1)	Shall be inspected annually
2)	Shall be maintained in a fully operational and safe condition
3)	All vehicle riding positions shall be equipped with an industry approved seat belt
7)	Shall be equipped with a back-up alarm if visibility is restricted through rear view mirror
8)	Shall have functional head, tail, and signal lights
9)	Shall have four (4) approved road flares or equivalent reflective traffic markers
11	Shall have department identification lettering 3" minimum on both sides and rear of vehicle and 1" retroreflective strip on sides per NFPA standards