



CALVERT COUNTY
ETHICS COMMISSION
Post Office Box 1104
Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on ***Tuesday, June 18, 2019***, at **4:30pm**, at the Phillips House, 28 Duke Street, Prince Frederick, Maryland.

OPEN AGENDA

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Julia Sampson, Member
Matthew Raymer, Member
Vacant, Regular
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

Call to order – determine quorum
Approve open agenda
Review of open minutes from May 21st, 2019 meeting

New Business

1. New Applicant
 - a. Christopher Moore

Old (Unfinished) Business

1. Rules of Procedure website
 - a. Updated and posted to Calvert County Ethics Commission
2. Training
 - a. Update needed for Calvert County Marine Museum-Request for consideration two session
 - b. Update needed for Department of Community Resources-Request for consideration two sessions
3. Conflict of Interest in the Code
 - a. Next steps

Ongoing Business

1. Financial Disclosure Statements

- a. Have been reviewed and emails sent out for corrections.*
2. Budget: FY 20 budget due October 31
3. Annual PO Box due Jan. 30, 2020
4. **Keisha** checking voicemail for new messages every Monday.
5. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, two item(s) were discussed: *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

Three item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

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**Executive Session Agenda**

- 1. Pending or potential litigation:** to consult with staff, consultants, or other individuals about pending or potential litigation [3-305(b)(8)(i)]
- 2. Personnel Matter:** The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. [3-305(b)(1)(i)]

*Reasonable accommodation will be provided upon request.  
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*\*

